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## **ALL SAINTS CHURCH IN WALES PRIMARY SCHOOL ADMISSIONS & OVERSUBSCRIPTION POLICY (SEPTEMBER 2025 INTAKE)**

### **1. Introduction**

- 1.1 All Saints Church in Wales Primary School is Voluntary Aided and co-educational. One of its foremost aims is to provide a Christian education in accordance with the rites, ceremonies and doctrines of the Anglican faith as practised by the Church in Wales. Parents should be aware that the faith and doctrines of the Church in Wales are an integral part of the curriculum and, as such, are implicit in everything we do at school.
- 1.2 The school's Admissions Policy is reviewed annually.
- 1.3 The law requires the Governing Body to publish its arrangements for the admissions of pupils to the All Saints Church in Wales Primary School ("the School"). The Standard Number for the School is 30 pupils in each year.
- 1.4 The aim of this policy is to set out the criteria in accordance with which the School will decide applications for admission for Nursery and Reception intake and applications outside the normal admissions round. The Governing Body will be responsible for the implementation of this Policy.
- 1.5 Applications from families in the Nursery Unit will be considered on the same basis as all others but when considering places for morning nursery, priority will be given to those pupils who have attended afternoon nursery. The offer of a place in the Nursery Unit does not guarantee a place in the Reception Class.

### **2 Procedure for Admission**

- 2.1 The School is part of the coordinated admissions process with the Vale of Glamorgan Local Authority and there is a requirement that applicants complete an online form or a hard copy if unable to complete the online application process. Parent(s)/carer(s) applying for a place in Reception at the school must express a preference for a place at the school on the Council's School Admissions Portal or complete a hard copy if required. The online form or hard copy stores basic details which are used to support verification of the applicant's home address and supports the local authority in the management of applications to multiple schools (eg. All Saints Church in Wales Primary, another faith-based school and/or community schools). Failure to complete an application form (either online or hard copy), within the designated timeframe, will result in a place not being offered.
- 2.2 Where there are 30 or fewer applications, all applicants will be allocated a place. Where there are more applications received than places available, governors will offer places using the oversubscription criteria in the order stated.
- 2.3 Where the Governing Body is unable to offer a place for all children within any category because the admission number would be exceeded, places will be allocated to those applicants who fall within any one of the categories listed in the following priority:
- (i) Children who have a sibling (see note 2) attending the School at the time they would be admitted were their application to be successful. Therefore, a child with a sibling will be prioritised within the category the applicant has been allocated to.
  - (ii) Proximity of the parent(s)/carer(s) home address to the school will be used for each criteria (after sibling priority) where the number of applications exceeds the limit of places. Proximity is measured by calculating the shortest "safe walking distance" from the School postcode (CF62 7FG) to the home postcode as measured by the Local



Authority's Geographical System (GIS). For the purposes of this exercise, the 'home address' for children whose parents do not live at the same address is the address where the child will spend the majority of the school week (i.e. at least 3 evenings/nights, Sunday to Thursday) during term time.

2.4 Applications for any year group, at any time in the year will be considered by the Governing Body in accordance with the School's Policy and oversubscription criteria:

The oversubscription criteria are

1. A child who is looked after, or previously looked after (see note 1);
  2. A child who attends a service at one of the churches within the Barry Ministry Area (see Appendix 1), on a weekly/fortnightly basis and has done so for at least the past one year;
  3. A child who is living in the Barry Ministry Area but who attends a Church in Wales service at a church in another Ministry Area on a weekly/fortnightly basis and has done so for at least the past one year. A map of the Barry Ministry Area is attached in Appendix 1;
  4. A child who is living outside the Barry Ministry Area and attends a Church in Wales service in another Ministry Area on a weekly/fortnightly basis and has done so for at least the past one year;
  5. A child who attends a Christian denomination (see note 3), other than the Church in Wales, service on a weekly/fortnightly basis and has done so for, at least, the past one year;
  6. A child who attends a place of worship, other than Christian (see note 3), on a weekly/fortnightly basis and has done so for, at least, the past one year;
  7. A child who will have a sibling (see note 2) attending the school at the time they would be admitted were their application to be successful;
  8. A child who, with their parent or guardian, lives in the Barry Ministry Area;
  9. Children whose parent(s) or guardian(s) are applying for admission for other reasons.
- 2.5 Children with a statement of Special Educational Needs or Individual Development Plan, when the School is named as the most appropriate setting, will be admitted before applying the above oversubscription criteria.
- 2.6 When considering applications from parent(s) or guardian(s) of children seeking admission on grounds of social or medical needs, the School may consult with the Additional Learning Needs Coordinator, Headteacher and Local Authority as appropriate.
- 2.7 Provided always that the Governing Body reserves the right to depart from these criteria if there is before it compelling evidence that the welfare of a child will be seriously prejudiced if the child is not admitted to the School.
- 2.8 Criteria for categories 2, 3, 4, 5, and 6 will be determined strictly in the light of the signed reference from the minister of the place of worship concerned.

### **3 Appeals Procedure**

In accordance with the requirements of the School Standards and Framework Act 1998, the governors have established an appeals procedure. Parents(s)/carer(s) of a child who has not been admitted to the School may appeal against the decision. The panel is appointed by the Diocese of Llandaff and is entirely independent of the School and the Local Authority. Notice of intention to appeal should be sent to the School, who will inform the Diocesan Office for Education.

### **4 Accuracy of information**

Please be aware that if parents/carers are found to have provided misleading or fraudulent information as part of the application, the offer of a place will be withdrawn and is likely to lead to the removal of a place, even after the child has started at the school.



## Notes

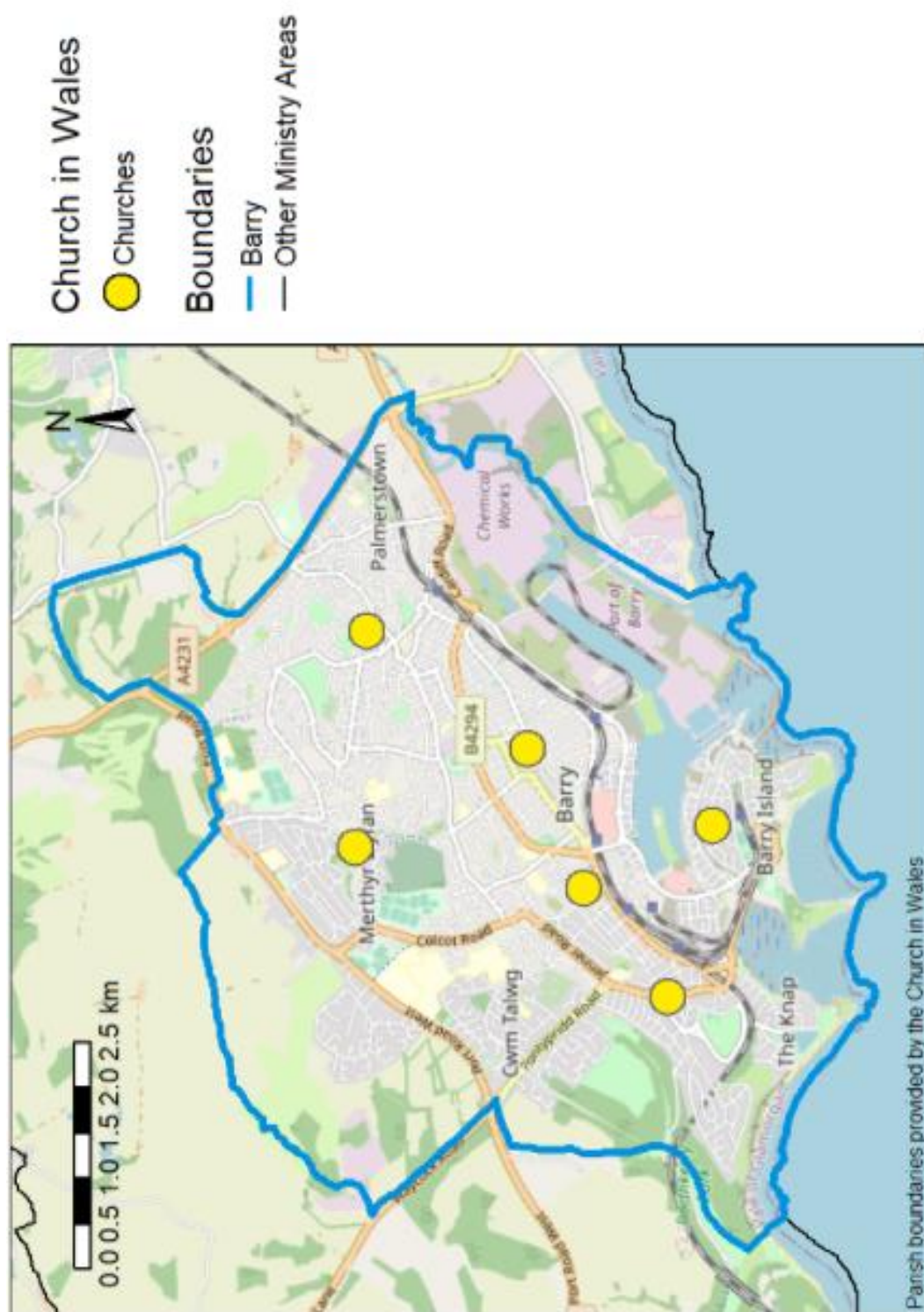
1. **Children Looked After** are children who are registered in the care of the local authority (under section 31 of the Children Act 1989) or who are provided with accommodation by the local authority (under section 20 of the Children Act 1989).
2. **Sibling** is defined as a biological brother or sister, half-brother or half-sister, adopted brother or sister, step-brother or step-sister or foster children and who will still be on the school register (of statutory school age) at the time of admission. Evidence may be required to verify sibling status. A 'parent' is defined as someone who has parental responsibility for the child or is a primary carer.
3. **Christian denomination/Churches** refers to those Christian denominations/Churches affiliated to Churches Together in Wales (Cytûn) or the Evangelical Alliance, as recognised at the point governors determine places (ie. January) of the year of admission. Where applicants have been resident outside of Wales during the church attendance period, reference to Church in Wales should be read to include other members of the Anglican Communion; Cytûn should include churches/denominations affiliated to other national member bodies of the World Council of Churches; Evangelical Alliance should include churches/denominations affiliated to other national member bodies of the World Evangelical Alliance. Evidence may be requested from parents to confirm churches or denominations outside of the UK.
4. **The length of time** a child has been in weekly/fortnightly attendance at a place of worship is calculated backwards from the date upon which the Governing Body meet to consider applications (January of the year of admission).
5. **Faith commitment** refers to worship attended as part of the core services of a church, usually on a Saturday or Sunday. Children do not need to be part of the main service for the whole time and involvement in 'Sunday School' or equivalent constitutes attendance at a service. Worship attended as part of another primary school or nursery experience and/or non-formal worship (eg. 'Messy Church') does not apply.

\*Approved at the Admissions Committee Meeting Dated 21<sup>st</sup> November 2024

\*\*To be ratified at the Full Governing Body Meeting Dated: 27<sup>th</sup> March 2025

To be reviewed: November 2025

## Appendix 1: Map of Barry Ministry area and Church in Wales Churches



### *Church in Wales Churches Within the Barry Ministry Area:*

- **All Saints Church**, Park Road, Barry, CF62 7HL
- **St Cadoc Church**, Coldbrook Road West, Cadoxton, Barry, CF63 1LF
- **St Dyfan and St Teilo Church**, Merthyr Dyfan Road, Barry, CF62 1TL
- **St Mary Church**, Holton Road, Barry Dock, Barry, CF63 4HP